



Parking Assistance Relief Fund Application

The City of Wilmington offers the opportunity for eligible parking garage businesses in Wilmington to apply for financial assistance from the Parking Garage Relief Fund. The purpose of the fund is to provide relief to the parking garage industry which was disproportionately impacted by the COVID-19 pandemic and ineligible to apply for relief funds targeting other impacted industries. The Parking Garage Relief Fund seeks to address the negative economic impacts on the garage industry and help to ensure that sufficient parking is available as the City and its workplaces, retail businesses and cultural attractions emerge from the pandemic.

Approved applicants will be eligible for a weighted percentage of the Program's total funding based on a calculation involving pre-COVID-19 revenues. The methodology accounts for pandemic relief related funding received by the Garages. Awarded funds may only be used to pay for operating expenses, including deferred maintenance to ensure safety and service levels, and payroll to rehire furloughed employees.

Application Deadline: December 4, 2021

Eligible businesses:

- Must be located within City of Wilmington limits.
- Must be open to the public for a fee.
- Must operate a Parking Garage structure, surface lots are ineligible.
- Parking spaces restricted for a single use are ineligible.

Should you have questions as you fill out the application, please contact the City of Wilmington Office of Economic Development at 302-576-2123.



Parking Assistance Relief Fund Application

Clear Form

Applicant Information:

Business Details:

Sole Proprietorship
 General Partnership
 Limited Partnership
 S-Corp
 C-Corp
 LLC
 Non-profit
 Other

Date Business Established
 State of Incorporation
 NAICS Code
 Industry

Annual Revenue (format in \$)
 Total Assets (format in \$)
 Number of Full-Time Employees

Project Contact
 Number of Part-Time Employees

MWVBE: Minority-Owned Women-Owned Veteran-Owned

Management/Ownership:

Private
 Public (Ticker Symbol: _____)
 Subsidiary (Parent Company: _____)
 Other (Explanation: _____)

Have you received any pandemic relief funding previously? (Examples: PPP, DE Relief Grants, HELP, etc.)



Parking Assistance Relief Fund Application Checklist

All Parking Assistance Relief Fund applications must include a completed application and the below items. Use this checklist to ensure you have included all items. Applications that do not include these items will be removed from consideration for financial assistance.

Federal Tax Returns for 2017 through 2020, including Schedule L

Business License (City and State)

Copy of most recent Commercial Loan Statements

Completed Excel template reconciling monthly revenue

Operating Agreements (if applicable)



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Has the applicant or any person listed as an owner on page 1 of this application:

Yes	No	
		Been the subject of, or party to, any formal or informal inspection, inquiry, investigation, administrative proceeding, criminal prosecution, or civil litigation by any federal or state agency administering, or private person seeking relief under, state or federal statutes, regulations, or rules governing collective bargaining, hours of labor, working conditions, industrial hygiene and safety, minimum wage standards, discrimination in wages, child labor, unemployment insurance, workers' compensation or other labor law matters?
		Been the subject of or a party to any formal or informal inspection, inquiry, investigation, administrative proceedings, criminal prosecution
		Been the subject of, or a party to, any formal or informal inspection, inquiry, investigation, administrative proceeding, criminal prosecution or civil litigation by any state or federal law enforcement, regulatory or administrative agency for the criminal or civil violation of any federal or state statute, regulation, rule or the terms of any license or permit issued by a federal or state agency, including the failure to hold such a license or permit?
		Been the defendant in any civil litigation in which any type of fraud, misrepresentation, unfair or deceptive trade practices were alleged?
		Been denied any license or permit or had any license or permit revoked or suspended by any federal, state or local agency or governmental body?
		Been convicted of a crime?
		Filed a voluntary petition in bankruptcy or had an involuntary petition in bankruptcy filed against the Applicant, in any bankruptcy court, or been subject to any other state or federal insolvency or receivership proceedings?



Certifications to Applicants

Certification:

Eligibility for financial assistance from the City of Wilmington (the "City") is determined by the information presented in this application and in the required exhibits and attachments. Any change in the status of the proposed project from the facts presented herein could disqualify the project.

To the extent permitted by Delaware's Freedom of Information Act, all information contained in this application or obtained by the City in investigating or considering this application will be kept confidential, except for disclosure to the staff and attorneys of the City.

I, the undersigned, being duly sworn upon my oath say:

1. The Applicant as listed is the recipient of the funds. 2. The Applicant hereby agrees, if this application is approved, to comply with all federal, state, and local laws affecting the grant to be issued. The Applicant further agrees to comply with all of the terms of the Agreement that governs the financial assistance. As part of this agreement, the Applicant agrees to use its best efforts in good faith to meet all employment projections set forth herein and to give the first opportunity of employment to qualified Delaware residents for all unskilled and semi-skilled workers employed by the applicant. The Applicant agrees to report to the City, no later than June 30 of the year following the start of its operation of the project, the total number of its unskilled and semiskilled employees and the number of its unskilled and semi-skilled employees who were residents of Delaware at the time of their employment. 3. The Applicant hereby agrees that any officers, employees, agents or attorneys of the City may have access to and copy any and all information in any form pertaining to Applicant, including, but not limited to, tax returns and information from tax returns as used in 30 Del. C. §368, in the custody of any State of Delaware, or other State, department, agency, instrumentality, division, office, board, bureau, council, commission, committee, panel or "public body," as that term is defined in the Delaware Freedom of Information Act, 29 Del. C. § 10002(a), including, but not limited to, the Departments of Finance, State, Labor, and Natural Resources and Environmental Control of the State of Delaware, the United States Environmental Protection Agency, the United States Department of Labor, the National Labor Relations Board or any other agency of the federal government having custody of information deemed pertinent by City staff or attorneys in evaluating Applicant's application for assistance. 4. This application, with all attachments & exhibits, is the product of diligent and reasonable investigation that I have either overseen or been personally involved. 5. I have carefully read this application, including all attachments and exhibits, and the information contained in this application, including all attachments and exhibits, is true, accurate and complete to the best of my information and belief. 6. I am a director or officer acting within the scope of my employment and authorized to act on behalf of the Applicant. 7. I understand that if I have intentionally made a false statement in this application, or someone else has made a false statement herein that I know or believe to be false, I am subject to criminal prosecution. Further, the City, at its option, may terminate its financial assistance. 8. That the information reported herein is true, accurate and complete. I understand that these reports are made in support of claims for government funds. 9. I understand the City may also require additional information as determined by City staff.

Applicant Information:

Name of Applicant (Business)

Signature of Representative of the Applicant

Title

Signed